

## SANGMYUNG UNIVERSITY (SEOUL CAMPUS)

### FACT SHEET FOR PARTNER COORDINATORS EXCHANGE STUDENT PROGRAM

#### MAILING ADDRESS

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Sangmyung University  
Office of International Affairs and Public Relations  
Hongjimun 2-gil 20, J114  
Seoul, Korea 03016  
+822-2287-5196

#### INQUIRIES

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Study Abroad Coordinator  
[hjeon@smu.ac.kr](mailto:hjeon@smu.ac.kr)

#### WEBSITE

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[Sangmyung University](http://www.sangmyung.ac.kr)  
[Office of International Affairs and Public Relations](http://www.sangmyung.ac.kr/oia)

#### IMPORTANT DATES

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Nomination/Application Deadline	May 20, 2025
Acceptance Letter Sent Before	June 30, 2025
Arrival Date (no later than)	Aug. 27, 2025
First Day of Classes	Sept. 1, 2025
Last Day of Classes	Feb. 19, 2026

\* Student must leave Korea within 1 month of last day of classes.

Please note that the dates may change slightly depending on university regulations.

#### APPLICANT REQUIREMENT

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1. Undergraduate student of partner university with at least 2 semesters completed at home university before applying
2. Minimum GPA of 2.6 on a 4.0 scale

#### NATIONAL HEALTH INSURANCE

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International students are required to join the Korean National Health Insurance. It is effective from the date of issuance of the Residence Card. It generally takes about 1 month for the Residence Card to be issued. It is strongly recommended that students bring additional insurance coverage from home country for the non-covered period or for the entire period.

Exceptions to KNHI: Japanese National Insurance coverage or International Student Insurance coverage from home country for full time in Korea before arrival.

## HOUSING AND MEALS

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### International Student Housing costs

Cost per semester (from first to last day of classes; additional charges may apply if student wants to stay until departure date)

Single room: KRW 1,540,000

Double room: KRW 1,080,000

Facilities include: single bed, desk, chair, closet, refrigerator, table, shared shoe rack, bathroom, laundry room

Bedding not provided, utilities included

\* The above cost is based on 2025-I semester and may increase in 2025-2.

\*\* Space is not guaranteed, and students will be assigned depending on availability. (The housing office will do its best to accommodate student preferences.)

\*\*\* Students are required to submit tuberculosis test result (tested negative within 3 months) upon check-in.

### Meals

There is no meal plan but students may use the on-campus cafeteria for lunch. On campus meals cost roughly KRW 6,000.

There are a few restaurants near campus and students can shop for groceries online.

There is a kitchen in each housing unit for cooking but there are no utensils.

Housing website: <https://dormitory.smu.ac.kr/dormi/index.do>

Housing for international students: [https://dormitory.smu.ac.kr/dormi/facilities/villa\\_house.do](https://dormitory.smu.ac.kr/dormi/facilities/villa_house.do)

## ESTIMATED COST

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Student housing (double room)	KRW 1,100,000
Meals	KRW 3,600,000
Books and supplies	KRW 200,000
Insurance	KRW 300,000
Personal spending	KRW 1,300,000

Total estimated cost per semester: KRW 6,500,000

Financial document requirement: USD 5,000 for 1 semester, USD 10,000 for 2 semesters

## BUDDY PROGRAM

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It is recommended that all international students participate in the Buddy Program. Buddy Program consists of Korean SMU students (single or group) that help out international students and participate in joint activities throughout the semester.

## AIRPORT PICKUP

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Airport pickup service will be available and pickup details will be notified after admission. Please do not purchase tickets before the notification if you need pickup service.

## APPLICATION

All official documents and supplementary materials must arrive at SMU by the deadline **WITHOUT EXCEPTION – May 20, 2025.**

The application will not be processed if any document is missing.

Home University Coordinator: please check that student documents are intact and in order of checklist before gathering and sending them to SMU. Email submission of the Signed Personal Information Collection and Utilization Authorization Form by the home university coordinator will be regarded as the nomination. Nominees must be within the yearly agreed upon number and Sangmyung University will disregard imbalance this year. The total number of exchange students allowed includes those that apply for Cheonan campus.

Students must submit:

1. Signed Personal Information Collection and Utilization Authorization Form (to be collected and sent by email by home university coordinator)

2. [Online application form](#)

This link will become available on Oct. 15, 2024.

3. Original supplementary files by post (see ADDRESS above; home university coordinator may collect and send documents of applicants in one packet – must arrive at SMU before the application deadline)

Supplementary files

0. Signed Checklist

1. Study plan (handwritten in Korean, explaining why you would like to study at SMU as an exchange student)

2. Financial statement in English (must be an official bank statement in student's name, issued within 30 days from application submission) – minimum USD 5,000 for 1 semester, USD 10,000 for 2 semesters

3. Official academic transcript in English

4. Home University Certificate of Enrollment in English

Students from <u>non</u> -OECD countries	Students from China
CoE must be accompanied by one of the following: 1. Apostille certification 2. Confirmation by Korean Consul in country of Home University	CHSI official proof of enrollment <a href="https://www.chsi.com.cn/">https://www.chsi.com.cn/</a>

\* Students from OECD countries may submit the official CoE issued by Home University.

5. Copy of passport ID page (must not expire until 6 months after the end of the exchange program)

6. Passport photo (with name written on back in pen)

7. Proof of language proficiency TOPIK (level 3 or higher recommended)

## PROGRAMS

- Exchange program is in Korean.
- Courses in the departments listed below are taught in Korean.
- Students may take up to 19 credits per semester.
- Student major will be determined by SMU Coordinator depending on Home University major.
- Student may not request letter grade (ABCDF) for courses that are offered in Pass Fail format.

☞ **Recommendation**

- Students with TOPIK 4/5 will have no problem taking the courses at Sangmyung University. It is strongly recommended that students have at least TOPIK 3 to study at Sangmyung University.
- Home University coordinator must guarantee Korean language proficiency (at least TOPIK 3) for students with no TOPIK score for successful study at SMU.

**Departments**

Students may take courses in the following fields unless restrictions are set by the instructor.

- SEOUL CAMPUS

Faculty of Humanities and Cultural Content

Historical Content Major

Library and Information Science Major

Faculty of Space and Environment Studies

Faculty of Public Administration

Department of Family Welfare

Department of National Security

Department of Korean Education

Department of English Education

Department of Education

Department of Mathematics Education

Faculty of Economics and Finance

Faculty of Business Administration

Department of Global Business Administration

Department of Interdisciplinary Management

Faculty of Artificial Intelligence and Data Engineering

Human Centered AI Major

Financial Technology Major

Big Data Convergence Major

Smart Manufacturing Major

Faculty of SW Convergence

Computer Science Major

Electrical Engineering Major

Intelligence IOT Convergence Major

Game Design and Development Major

Animation Major

Korea-Japan Cultural Content Major

Faculty of Biological and Chemical Engineering

Biotechnology Major

Chemistry and Energy Engineering Major

Chemical Engineering and Materials Science Major

Faculty of Foodservice and Fashion

Foodservice Management and Nutrition Major

Fashion and Textiles Major

Faculty of Sports and Dance

Sports and Health Care Major

Dance Arts Major

Faculty of Art and Design

Fine Arts and Art Theory Major

Living Art and Design Major  
Faculty of Music

**DISCLAIMER**

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Sangmyung University reserves the right to postpone or cancel the exchange program depending on university circumstances.